

Client Name: _____

File Number: _____

Steele County Community Corrections Privacy Rights Statement

The Minnesota Government Data Privacy Act, the Health Insurance Portability and Accountability Act of 1998, and other applicable federal and state laws protect your rights to privacy. The Steele County Community Corrections Department is required to give you the following information when it requests private or confidential information from you:

What is the purpose and intended use of the requested data by the Steele County Community Corrections Department?

Steele Community Corrections requests that you provide private information to probation officers while services are administered by our office. This information is needed to aid the Court to determine the appropriate bail amount and release conditions; aid in disposition or sentence in your case; to aid the probation officer in his/her supervision and rehabilitative efforts with you while placed on probation; to assist the correctional facility in determining the treatment programs which would be applicable to you; and, if applicable, to determine a release plan for you if incarcerated; or to furnish the State of Minnesota Commissioner of Corrections with information pertinent to his/her consideration of your parole/supervised release plan.

May I refuse to give the Community Corrections Department the data they are requesting? What are the consequences of refusing to supply the requested data?

You are legally required to provide the requested information. If you fail to do so, the Court will be informed, and further court action may be initiated.

What other persons or entities are authorized to receive this data?

The information which you provide will be used by Steele County Community Corrections staff and other agencies in the criminal justice system: prosecutors, your defense attorney, court personnel, and other law enforcement agencies. This information will be used to prepare predisposition or presentence reports; for field supervision; for treatment; to determine suitability for social services or case assignments; for the compilation of statistical data; in litigation; and any other necessary business of authorized agencies. Steele County Community Corrections may verify the information which you provide with other appropriate agencies and we may share this information with the human services agencies, public health, other corrections agencies, law enforcement agencies, and the Department of Corrections as authorized by law.

I understand that the private and confidential information which I provide will not be made public unless there is a child protection/truancy hearing and if any information collected from me is included in the report to the court or introduced at court, that information may become public pursuant to Rule 44 of the Minnesota Rules of Juvenile Procedure, except for the data specifically listed in Rule 44.04 of the Minnesota Rules of Juvenile Procedure.

I agree that I have been informed of and understand my rights as a subject of private and confidential data. I have been offered a copy of this Privacy Act Statement, and I recognize that a copy will be placed in my Steele County Community Corrections file as evidence of this notification.

(Date)

Client Signature:

Agent:

(Parents/Guardian Signature if under age 18)